

APPENDIX A

Plate Number...P162.....



Application for the renewal of a Hackney Carriage or a Private Hire Vehicle Licence

NAME OF PROPRIETOR

We [redacted]

Address: [redacted]

Telephone No. [redacted]

e-mail address..... [redacted]

Any other person who is a proprietor of the vehicle or who is concerned either solely or in partnership with any other person in the keeping, employing or letting of hire of the vehicle.

<u>Name</u>	<u>Address</u>
[redacted]	[redacted]
[redacted]	[redacted]
.....

Hereby apply for a Licence for the undermentioned motor vehicle to be used as a *Hackney Carriage / *Private Hire Vehicle within the City of Exeter and I hereby declare that all particulars entered on the form are true and correct to the best of my knowledge and belief. (* Delete which does not apply)

Make of Vehicle: SEAT Alhambra..... Number of Passengers.....6.....

Registration No. WF16EHR..... Date of First Registration of Vehicle 29/03/2016

Vehicle Registration Document No.
(at bottom right of document).....40086753125.....

Details of Current Vehicle Insurance ERS Insurance Policy Number 50865907.....

Date of Issue01/01/2026.....

Where will the vehicle be kept when not in use? (Address) ...10 Brooke Avenue Exeter EX2 6DA

In respect of Private Hire Vehicles, by which operator, and from what address will the Private Hire Vehicle be operated?

Name of Operator: [redacted]

Address: [redacted]

When an application involves the substitution or exchange of an existing vehicle by a new one, please answer the following questions:

1. Will the replaced vehicle continue to be used as a Licensed Private Hire/Hackney Carriage vehicle? YES/NO
2. If No, please specify reason (i.e. private use, taken off road etc).....
3. If continuing to be used as a Licensed vehicle, please give name and address of the new owner
4. Make and Registration of existing Licensed vehicle
5. Licence and Plate No: Date of Expiry

I understand that omissions or incorrect statements will render the Licence if granted, liable to suspension or revocation and render me liable to prosecution.

I have been given a copy of the conditions relating to this Licence.

Signed 

Dated MARCH 2026

Any changes in the circumstances which might render any of the above information incorrect must be immediately reported to the Office of the Assistant Director Environment, Exeter City Council, Paris Street, Exeter, EX1 1RQ

NB INFORMATION DISCLOSED ON THIS FORM MAY BE REVEALED TO OTHER AGENCIES AND BODIES FOR THE SOLE PURPOSE OF PREVENTING OR DETECTING CRIMES.

Private Hire Vehicle Renewal Procedure:

Licenses for Private Hire vehicles are issued for a maximum of 12 months at any one time. Vehicles presented for renewal that are less than 8 years old can be renewed by Licensing Officers under delegated powers.

Vehicles presented for renewal that are between 8 and 9 years old can be renewed by Licensing Officers under delegated powers provided that the vehicle is presented for inspection in a satisfactory condition, and a comprehensive report provided into the mechanical fitness of the vehicle has been undertaken by the AA, RAC, or DEKRA, or any other approved engineer, and any essential works identified have been carried out and evidence provided to establish this. If Officers are in doubt as to the fitness or suitability of a vehicle to carry on as a licenced vehicle then they shall refer the application to the Sub-committee for determination.

Vehicles presented for renewal that are between 9 and 10 years old will be referred to the licensing sub-committee for determination. Applicants will be advised to provide a comprehensive report into the mechanical fitness of the vehicle as outlined above.

Vehicles presented for renewal that are more 10 years old, shall not be granted. However the applicant will be given the right to apply for the application to be considered by a licensing sub-committee if they feel that their particular circumstances justify a deviation from the existing Policies.

OFFICE USE ONLY

Fee paid Date Receipt No

INSPECTION OF:

- | | | | |
|-----|---------------------------------|--------------|--------|
| (1) | Insurance | Satisfactory | YES/NO |
| (2) | Fire Extinguisher/First Aid Kit | Satisfactory | YES/NO |
| (3) | Cleanliness | Satisfactory | YES/NO |
| (4) | Advertising Signs | Satisfactory | YES/NO |
| (5) | Meter | Satisfactory | YES/NO |
| (6) | Plate Fixing | Satisfactory | YES/NO |
| (7) | Tariff | Satisfactory | YES/NO |
| (8) | Bus Lane stickers | Satisfactory | YES/NO |

Licence to be issued : YES / NO

Signed..... Date.....

Licensing Officer

Notes

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